

ICANN Nominating Committee – Formal Call for Recommendations and Statements of Interest

Key Points

- Deadline for completed Statements of Interest – 25th August 2004 (12:00 GMT)
 - Target date for announcement of selections – October 2004
 - NomCom website: <http://www.icann.org/committees/nom-comm/>
 - Send comments/questions to: nomcom.comments@icann.org
 - Send completed Statements of Interest to: nomcom.submissions@icann.org
 - Send Recommendations to: nomcom.submissions@icann.org
 - To receive NomCom announcements, send an email with the text “subscribe nomcom.announce” to nomcom.announce-request@icann.org
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NomCom encourages redistribution of this Formal Call for Recommendations and Statements of Interest provided it is transmitted in its entirety, without any changes.

NomCom encourages translation of this Formal Call and grants permission to distribute a translation provided that (1) any distributed translation includes the full text of the Formal Call in English in its entirety and without any changes and (2) a copy of the translation and the identity and contact information for the translator are sent to NomCom at <nomcom.comments@icann.org>.

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A. ICANN, the organization

The Internet Corporation for Assigned Names and Numbers (ICANN) is a non-profit, private-sector corporation that serves as a major technical coordination body for the Internet. Created in 1998 by a broad coalition of the Internet’s business, technical, academic, and user communities, ICANN has been gradually assuming the responsibility for a set of technical functions previously performed under U. S. government contract by the Internet Assigned Numbers Authority (IANA) and other groups.

ICANN's mission is "to coordinate, at the overall level, the global Internet's systems of unique identifiers, and in particular to ensure the stable and secure operation of the Internet's unique identifier systems. In particular, ICANN:

1. Coordinates the allocation and assignment of the three sets of unique identifiers for the Internet, which are:
 - a. Domain names (forming a system referred to as "DNS");
 - b. Internet protocol ("IP") addresses and autonomous system ("AS") numbers; and
 - c. Protocol port and parameter numbers.
2. Coordinates the operation and evolution of the DNS root name server system.
3. Coordinates policy development reasonably and appropriately related to these technical functions." <<http://www.icann.org/general/bylaws.htm#>>

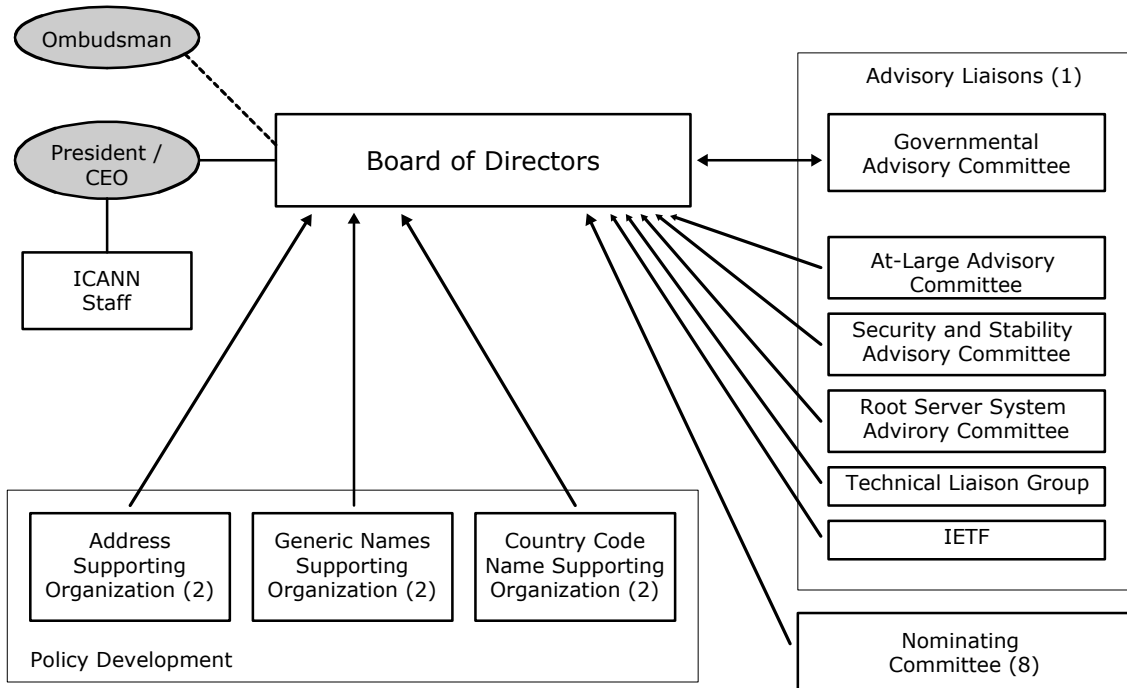
ICANN is dedicated to preserving the operational stability of the Internet; to promoting competition; to achieving broad representation of global Internet communities; and to developing policy appropriate to its mission through bottom-up consensus-based processes.

B. Important Opportunities to Contribute to this Global Enterprise

The ICANN Nominating Committee (NomCom) invites the participation of the Internet community in its ongoing process for selection of well-qualified, accomplished individuals to serve in four sets of leadership positions within ICANN. The following seats are to be filled in the 2004 NomCom process:

- Board of Directors (3 seats)
- Generic Names Support Organization Council (1 seat)
- Interim At-Large Advisory Council (2 seats)
- Country Code Names Support Organization Council (3 seats)

ICANN Structure



() indicates number of board seats.
 President is an ex officio voting board member.

Those selected by NomCom will work with accomplished colleagues from around the globe to address intriguing technical coordination problems and related policy development challenges with diverse functional, cultural, and geographic dimensions.

They will make an important public service contribution and gain useful experience and perspective. Placing the broad public interest ahead of any particular interests, they will help ensure the stability and security of this valuable global resource for critically important societal functions.

ICANN holds meetings approximately 3 times a year in locations around the world. These meetings constitute an essential part of ICANN's global consensus-development and outreach efforts. Note that much of the work of the ICANN Board, GNSO Council, Interim ALAC, and ccNSO Council is done via e-mail and teleconference.

Those who hold these positions serve without compensation but can receive travel expense reimbursement where authorized and where resources have been allocated within the ICANN budget. (Funds to reimburse travel expenses of all NomCom Selected Nominees have been requested in the ICANN budget for FY05.)

The whole Internet community benefits from the volunteered effort of the many individuals who serve in the organization. ICANN respects and appreciates this generous contribution of time, energy and effort.

We invite both (1) Recommendations of persons who should be considered for these positions and (2) Statements of Interest from persons wishing to be considered for them.

For full consideration Recommendations should be submitted promptly and Statements of Interest should be received no later than 12:00 GMT 25 August 2004

C. High Qualifications Sought in the NomCom Process

NomCom seeks women and men who have demonstrated the maturity, experience, knowledge, and skills to handle the tasks and make the judgments involved in fulfilling these important leadership roles.

NomCom seeks persons of the highest integrity and capability with experience and talents for problem-solving, policy development, and decision-making involving diverse perspectives regarding how best to accomplish the mission and responsibilities of ICANN. Those selected in the NomCom process will also be expected to place the public interest of the global Internet ahead of any particular interests.

In NomCom's selections, such qualifications are more significant than is deep involvement in technical aspects of the Internet. The NomCom Selected Nominees are expected to be knowledgeable, or committed to becoming knowledgeable, about the environment in which ICANN operates and the technical functions for which it is responsible, but strong technical knowledge of the Internet is not the determining factor in the NomCom selections.

ICANN also has complementary selection processes, based in the Supporting Organizations and Advisory Committees, which are designed to ensure that the needed technical expertise and knowledge of constituencies is present in the ICANN leadership bodies. Together, NomCom and these complementary selection processes yield, in the aggregate, the full range of skills and experience needed for the organization.

NomCom will apply the criteria and terms of eligibility defined in the ICANN Bylaws to develop a pool of qualified candidates (See Section D). In selecting from this candidate pool, NomCom will also take into account additional considerations related to the specific roles to be filled and will support implementation of [ICANN's Core Values](#), including its commitment to seek and support broad functional, geographic, and cultural diversity of the Internet at all levels of policy development and decision-making. NomCom recognizes that the term *cultural diversity* is multifaceted, including gender, ethnic, religious, and other forms of diversity.

NomCom encourages wide participation in this process, and will be grateful for the valuable input it hopes to receive.

D. Timing, Criteria and Core Values for Positions to be Filled by NomCom

By 1 November 2004, the NomCom expects to make its final selections for individuals to serve the Terms of Duty that are associated with the following positions:

- ICANN Board of Directors (3 seats, 3 year terms)
- Generic Names Supporting Organization (GNSO) Council Members (1 seat, 2 year term)
- Interim At Large Advisory Committee (ALAC) Members (2 seats, 2 year terms)
- Country Code Names Supporting Organization (ccNSO) Council Members (3 seats, one 1 year term, one 2 year term, and one 3 year term)

As provided in the ICANN [Bylaws](#), the starting date for terms of duty for these positions is the end of ICANN's 2004 Annual Meeting (to be held from 1-5 December 2004 in Cape Town, South Africa). The ending date is the conclusion of a specific later ICANN Annual Meeting, depending on the length of term applicable.

NomCom will use the Criteria for Selection of ICANN Directors contained in the [ICANN Bylaws](#) for **all** four sets of positions it will fill. These Criteria are:

1. “Accomplished persons of integrity, objectivity, and intelligence, with reputations for sound judgment and open minds, and a demonstrated capacity for thoughtful group decision-making;
2. Persons with an understanding of ICANN’s mission and the potential impact of ICANN decisions on the global Internet community, and committed to the success of ICANN;
3. Persons who will produce the broadest cultural and geographic diversity on the Board consistent with meeting the other criteria set forth in this Section;
4. Persons who, in the aggregate, have personal familiarity with the operation of gTLD registries and registrars; with ccTLD registries; with IP address registries; with Internet technical standards and protocols; with policy-development procedures, legal traditions, and the public interest; and with the broad range of business, individual, academic, and non-commercial users of the Internet;
5. Persons who are willing to serve as volunteers, without compensation other than the reimbursement of certain expenses; and
6. Persons who are able to work and communicate in written and spoken English.”

Note that NomCom welcomes and encourages participation from all members of the global Internet community. Although Candidates should be able to both work and communicate well in English, there is no requirement that English be the candidate’s *first* language.

In making its selections, NomCom will look for persons who can help implement ICANN’s [Core Values](#), stated in its Bylaws:

“In performing its mission, the following core values should guide the decisions and actions of ICANN:

1. Preserving and enhancing the operational stability, reliability, security, and global interoperability of the Internet.
2. Respecting the creativity, innovation, and flow of information made possible by the Internet by limiting ICANN’s activities to those matters within ICANN’s mission requiring or significantly benefiting from global coordination.
3. To the extent feasible and appropriate, delegating coordination functions to or recognizing the policy role of other responsible entities that reflect the interests of affected parties.
4. Seeking and supporting broad, informed participation reflecting the functional, geographic, and cultural diversity of the Internet at all levels of policy development and decision-making.
5. Where feasible and appropriate, depending on market mechanisms to promote and sustain a competitive environment.
6. Introducing and promoting competition in the registration of domain names where practicable and beneficial in the public interest.
7. Employing open and transparent policy development mechanisms that (i) promote well-informed decisions based on expert advice, and (ii) ensure that those entities most affected can assist in the policy development process.
8. Making decisions by applying documented policies neutrally and objectively, with integrity and fairness.

9. Acting with a speed that is responsive to the needs of the Internet while, as part of the decision-making process, obtaining informed input from those entities most affected.

10. Remaining accountable to the Internet community through mechanisms that enhance ICANN's effectiveness.

11. While remaining rooted in the private sector, recognizing that governments and public authorities are responsible for public policy and duly taking into account governments' or public authorities' recommendations.

These core values are deliberately expressed in very general terms, so that they may provide useful and relevant guidance in the broadest possible range of circumstances. Because they are not narrowly prescriptive, the specific way in which they apply, individually and collectively, to each new situation will necessarily depend on many factors that cannot be fully anticipated or enumerated; and because they are statements of principle rather than practice, situations will inevitably arise in which perfect fidelity to all eleven core values simultaneously is not possible. Any ICANN body making a recommendation or decision shall exercise its judgment to determine which core values are most relevant and how they apply to the specific circumstances of the case at hand, and to determine, if necessary, an appropriate and defensible balance among competing values.”

E. Position Roles, Eligibility Factors, and Time Commitments

Position: Board of Directors

Number of Seats	Start of Term	End of Term
3	Conclusion of Annual Meeting 2004	Conclusion of Annual Meeting 2007

ICANN's Directors, as a group, are responsible for exercising the powers of ICANN, controlling its property, and conducting or directing its business and affairs, except as otherwise provided in the ICANN Articles of Incorporation or Bylaws. Directors serve as individuals who have the duty to act in what they reasonably believe are the best interests of ICANN and not as representatives of the entity that selected them, their employers, or any other organizations or constituencies. Directors are expected to support the ICANN mission and the implementation of ICANN's [Core Values](#).

NomCom will use the Selection Criteria for Directors, set forth in the [Bylaws](#), for these positions.

ICANN Directors shall receive no compensation for their services as Directors. The Board may, however, authorize the reimbursement of actual and necessary reasonable expenses incurred by Directors performing their duties as Directors. [Bylaws [Article VI, Section 22](#)]

Board Eligibility Factors

1. No person who serves on the NomCom in any capacity is eligible for selection by any means to any position on the Board or any other ICANN body having one or more membership positions that the Nominating Committee is responsible for filling, until the conclusion of an ICANN annual meeting that coincides with, or is after, the conclusion of that person's service on the Nominating Committee. [[Bylaws, Article VII, Section 8](#)]
2. NomCom shall seek to ensure that the ICANN Board is composed of members who in the aggregate display diversity in geography, culture, skills, experience, and perspective, by applying the criteria set forth above in this document. [[Bylaws, Article VI, Section 2\(2\)](#)]

3. At no time shall the NomCom select a Director to fill any vacancy or expired term whose selection would cause the total number of Directors (not including the President) who are citizens of countries in any one Geographic Region to exceed five; and the NomCom shall ensure through its selections that at all times the Board includes at least one Director who is a citizen of a country in each ICANN Geographic Region. [[Bylaws, Article VI, Section 2\(2\)](#)]
4. No official of a national government or a multinational entity established by treaty or other agreement between national governments may serve as a Director. [[Bylaws, Article VI, Section 4\(1\)](#)]
5. No person who serves in any capacity (including as a liaison) on any Supporting Organization Council shall simultaneously serve as a Director or liaison to the Board. [[Bylaws, Article VI, Section 4\(2\)](#)]
6. All current ICANN Directors whose terms are expiring and all past Directors except Pindar Wong and Linda Wilson, are eligible for selection in 2004, since none of them has exceeded the three term limit as defined in the Bylaws. Wong and Wilson are ineligible in 2004 by reason of their service on the NomCom. [[Bylaws Article VI, Section 8\(5\)](#), [Article VII, Section 8](#), [Article XX, Section 2\(8\)](#)].

The current composition of the Board of Directors is available [here](#).

Time Commitment

The basic responsibilities of an ICANN Director require a commitment of time roughly equivalent to a full day every two weeks, exclusive of any work on Board Committees. The time spent in these basic responsibilities is typically clustered around Board meetings and teleconferences.

Directors spend additional time in connection with their work on Board Committees, a commitment that varies in relation to the number of Committees on which they serve, the scope of the Committee's responsibilities, and their role as Chair or Member of the Committee.

Position: GNSO Council

Number of Seats	Start of Term	End of Term
1	Conclusion of Annual Meeting 2004	Conclusion of Annual Meeting 2006

The [Generic Names Supporting Organization](#) (GNSO) is a policy-development body responsible for developing and recommending to the ICANN Board substantive policies relating to generic top-level domains. The GNSO consists of various Constituencies representing particular groups of stakeholders and a GNSO Council, responsible for managing the policy development process of the GNSO. The GNSO Constituencies choose some of the Council members; NomCom chooses three Council members with staggered terms.

GNSO Council Members receive no compensation for their services as GNSO Council Members. ICANN provides administrative and operational support necessary for the GNSO to carry out its responsibilities. Such support shall not include an obligation for ICANN to fund travel expenses incurred by GNSO participants for travel to any meeting of the GNSO or for any other purpose. [[Bylaws Article X, Section 4](#)]

NomCom will use the Criteria for Selection of ICANN Directors (see above) in choosing Selected Nominees for the GNSO Council. GNSO Council members are expected to support the ICANN mission and the implementation of ICANN's [Core Values](#).

NomCom will also take into account the following eligibility factors and additional considerations.

GNSO Council Eligibility Factors

1. No person who serves on the NomCom in any capacity is eligible for selection by any means to any position on the Board or any other ICANN body having one or more membership positions that the Nominating Committee is responsible for filling, until the conclusion of an ICANN annual meeting that coincides with, or is after, the conclusion of that person's service on the Nominating Committee. [[Bylaws, Article VII, Section 8](#)]
2. No more than one officer, director, or employee of any particular corporation or other organization (including its subsidiaries and affiliates) shall serve on the GNSO Council at any given time. [[Bylaws, Article X, Section 3\(5\)](#)]

Additional Considerations

For the GNSO Council position, specific experience related to the scope of the GNSO's work with the Domain Name System would be advantageous.

The current composition of the GNSO Council is available [here](#).

The Bylaws do not state a limit on the number of terms GNSO Council members may serve.

Time Commitment

An average GNSO Council member would spend at least 12 hours per month on Council related activities, with those chairing committees or task forces spending at least 50 hours a month. (The commitment involves a minimum of 6 hours per month based on an average of 1.5 two-hour teleconferences (or physical meetings) per month plus about two hours of preparation for each meeting for reading task force reports and potentially discussing with the community. Participation in committees of the council and/or task forces could easily double that minimum time commitment.)

Position: Interim ALAC

Number of Seats	Start of Term	End of Term
1 (Europe Region)	Conclusion of Annual Meeting 2004	Conclusion of Annual Meeting 2006
1 (North America Region)	Conclusion of Annual Meeting 2004	Conclusion of Annual Meeting 2006

The role of the [At-Large Advisory Committee](#) (ALAC) is to consider and provide advice on the activities of ICANN, insofar as they relate to the interests of individual Internet users. Upon the seating of persons selected by all five Regional At Large Organizations (RALOs), the Interim At-Large Advisory Committee shall become the At-Large Advisory Committee, as established by [Article XI, Section 2\(4\) of the New Bylaws](#). The individuals selected to the Interim At-Large Advisory Committee by the Nominating Committee shall become members of the At-Large Advisory Committee for the remainder of the terms for which they were selected. Some members of the Interim ALAC are chosen by each of the RALOs (or by the ICANN Board subject to the [Transition Article](#) of the Bylaws); NomCom chooses five members with staggered terms.

Interim ALAC Committee members, like the members of ICANN's other Advisory Committees, receive no compensation for their services as a member of a committee. The Board may, however, authorize the reimbursement of the actual and necessary expenses incurred by

Advisory Committee members performing their duties as Advisory Committee members. [Bylaws [Article XI, Section 6](#)]

NomCom will use the Criteria for Selection of ICANN Directors (see above) in choosing Selected Nominees for the Interim ALAC. ALAC members are expected to support the ICANN mission and the implementation of the ICANN [Core Values](#). NomCom will also take into account the following eligibility factors and additional considerations.

Interim ALAC Eligibility Factors

1. No person who serves on the NomCom in any capacity is eligible for selection by any means to any position on the Board or any other ICANN body having one or more membership positions that the Nominating Committee is responsible for filling, until the conclusion of an ICANN annual meeting that coincides with, or is after, the conclusion of that person's service on the Nominating Committee. [[Bylaws, Article VII, Section 8](#)]
2. The five members of ALAC selected by the NomCom shall include one citizen of a country within each of the five Geographic Regions (Europe; Asia/Australia/Pacific; Latin America/Caribbean Islands; Africa; and North America) established according to [Bylaws Article VI, Section 5](#).

Additional Considerations

For the ALAC positions, experience and skills that bear on gathering, understanding, and communicating the interests of individual users would be advantageous. Perspectives not otherwise reflected in the existing ALAC membership would be advantageous. NomCom's selections for ALAC are intended to diversify the skill and experience sets of the ALAC, including in such areas as group decision-making.

Current composition of the Interim ALAC is available [here](#).

The Bylaws do not state a limit on the number of terms Interim ALAC members may serve.

Time Commitment

Approximately 7 hours per week is required of members of Interim ALAC to fulfill their duties in this role. This includes participating in online (e-mail) discussions, commenting on/contributing to documents/proposed actions (drafted in English), participating in monthly ALAC telephone conferences (in English), and meeting with/making presentations to, local and regional organizations.

Position: ccNSO Council

Number of Seats	Start of Term	End of Term
1	Conclusion of Annual Meeting 2004	Conclusion of Annual Meeting 2005
1	Conclusion of Annual Meeting 2004	Conclusion of Annual Meeting 2006
1	Conclusion of Annual Meeting 2004	Conclusion of Annual Meeting 2007

The [Country Code Names Supporting Organization](#) is a policy-development body which is responsible for developing and recommending to the Board global policies relating to country-code top-level domains (ccTLDs), nurturing consensus across the ccNSO's community, including the name-related activities of ccTLDs; and coordinating with other ICANN Supporting Organizations, committees, and constituencies under ICANN.

In addition to the above core responsibilities, the ccNSO may also engage in other activities authorized by its members, including: seeking to develop voluntary best practices for ccTLD managers, assisting in skills building within the global community of ccTLD managers, and enhancing operational and technical cooperation among ccTLD managers. The ccNSO consists of ccTLD managers that have agreed in writing to be members of the ccNSO, and a ccNSO Council responsible for managing the policy-development process of the ccNSO. Some ccNSO Council members are chosen by the ccNSO members within each of ICANN's Geographic Regions; NomCom chooses three members with staggered terms.

ccNSO Council members receive no compensation for their services as ccNSO Council Members. Upon request of the ccNSO Council, ICANN shall provide administrative and operational support necessary for the ccNSO to carry out its responsibilities. Such support shall not include an obligation for ICANN to fund travel expenses incurred by ccNSO participants for travel to any meeting of the ccNSO or for any other purpose. The ccNSO Council may make provision, at ccNSO expense, for administrative and operational support in addition or as an alternative to support provided by ICANN. [[Bylaws Article IX, Section 7](#)]

NomCom will use the Criteria for Selection of ICANN Directors in choosing Selected Nominees for the ccNSO Council. CCNSO Council members are expected to support the ICANN mission and the implementation of the ICANN [Core Values](#). NomCom will also take into account the following eligibility factors and additional considerations.

ccNSO Eligibility Factors

1. No person who serves on the NomCom in any capacity is eligible for selection by any means to any position on the Board or any other ICANN body having one or more membership positions that the Nominating Committee is responsible for filling, until the conclusion of an ICANN annual meeting that coincides with, or is after, the conclusion of that person's service on the Nominating Committee. [[Bylaws, Article VII, Section 8](#)]

Additional Considerations

For the ccNSO Council positions, while no specific considerations are reflected in the Bylaws, experience or knowledge of ccTLDs and issues of importance to the global Internet, would be advantageous. Additionally, familiarity with the global environment in which ICANN operates and perspectives not otherwise reflected in the ccTLD community would be advantageous. Experience in international organizations and in developing new organizations is likewise valuable for these positions.

A link to the current composition of the ccNSO Council will be included here as soon as this information is available.

Time Commitment

An average ccNSO Council member would spend at least 12 hours per month on Council related activities, with those chairing committees or task forces spending at least 50 hours a month. (The commitment involves a minimum of 6 hours per month based on an average of 1.5 two-hour teleconferences (or physical meetings) per month plus about two hours of preparation for each meeting for reading task force reports and potentially discussing with the community. Participation in committees of the council and/or task forces could easily double that minimum time commitment.)

F. Choosing to be a Candidate

Choosing Among the Positions

You may apply for any of the available positions set out in the Statement of Interest for which you are eligible and in which you would be willing to serve. You may apply for up to four positions; however, you are encouraged to read and consider carefully the background materials on each position prior to filling out the Statement of Interest form below.

The NomCom may contact you later if it would like to consider you for a position which you have not marked, but NomCom is working on a very tight schedule. Your carefully considered response to this question now will facilitate NomCom's deliberations.

Liability/Indemnification

ICANN Directors, GNSO Council members, Interim ALAC members and ccNSO Council members enjoy several types of protection from liability for their activities in service to ICANN. These may be summarized as follows:

(a) Indemnification by ICANN. Under its bylaws, ICANN indemnifies members of ICANN bodies against expenses, judgments, fines, settlements, and other amounts that actually and reasonably arise in a proceeding because those persons are acting or have acted as agents of ICANN. There are various conditions to this indemnity, including that the indemnified person's acts were in good faith and done in a manner reasonably believed to be in ICANN's best interests and not criminal. [[Bylaws Article XIV](#)]

(b) Insurance. ICANN carries insurance covering liabilities (including defense expenses) that ICANN and its Directors, volunteers, and committee members may incur by reason of acts or omissions solely in their capacities as Directors, volunteers, and committee members acting on behalf of ICANN. The insurance policy includes deductibles, exclusions, and conditions that are ordinary in a liability policy covering directors, officers, and volunteers of a non-profit corporation.

(c) Statutory Immunity. United States federal law and California law contain provisions shielding volunteers to non-profit organizations (such as ICANN) from liabilities for their volunteer work, with some conditions. The U.S. Volunteer Protection Act of 1997 protects volunteers (i.e. those serving without compensation) to non-profit organizations from liability for harm caused by their acts and omissions while acting within the scope of their responsibilities in the organization and not in a willful, criminal, grossly negligent, reckless, etc. manner. [[42 United States Code §§14501-14505](#)] California law provides similar liability protections to volunteer directors. [[California Corporations Code § 5239](#)]

Although there are various conditions and limits on each type of protection, in the aggregate these protections provide significant protection to ICANN volunteers acting in good faith and in the scope of their responsibilities to ICANN.

G. NomCom Timetable, Process, and Background

NomCom Timetable

- 20 April 2004 – Chair invites appropriate groups to select delegates to the 2004 NomCom
- 25 May 2004 – 2004 Nominating Committee holds first teleconference
- 1 July 2004 – NomCom issues Formal Call for Recommendations and Statements of Interest
- 12:00 GMT, 25 August 2004 – Deadline for receipt of Statements of Interest
- August-September 2004 – Review and evaluation period
- October 2004 – Announcement of Selected Nominees

NomCom Process

Central to the Nominating Committee's process are the Statements of Interest received from individuals who agree to be considered for service in any of the positions. A person who has submitted a complete Statement of Interest is considered a Candidate for selection by the NomCom. NomCom will begin its review of Candidate information contained in the completed Statement of Interest as soon as it is received and confirmed to have all the required information. If the Statement of Interest is missing required information, the individual will not be considered a Candidate for selection by the NomCom.

The NomCom will evaluate Candidates in a fair and consistent manner, considering the Statement of Interest, references, interviews as needed, consultations, and third-party information sources. While doing so, it will adhere to its [Code of Ethics](#), which includes procedures regarding Confidentiality and Conflicts of Interest.

To ensure open and frank communication with the NomCom, we have paid particular attention in our procedures to safeguarding confidentiality. Specifically, under our procedures all NomCom members will safeguard all internal NomCom communications and treat them as strictly private, confidential, and for the use of the immediate committee members and NomCom staff only, without exception.

NomCom members will not disclose outside of the committee the identities of Candidates under consideration by the NomCom, nor any discussions about them, unless both the Candidate and the NomCom as a whole have given explicit authorization to disclose the information. Nor will NomCom disclose the identity of those who recommend candidates or whether a specific candidate has been recommended.

Note that because NomCom will need to check references and consult selected third-party sources on a confidential basis before making its final selections, those wishing to be considered as Candidates are required to confirm this understanding of the confidentiality arrangements when they submit a Statement of Interest.

When NomCom has completed its selections, it will publish the identities of the Selected Nominees. Statistical information, such as the size and nature of the candidate pool, will be published at the close of the process. No other personally identifiable information will be publicized or retained after the selection process has been completed.

It should be noted that this Nominating Committee process differs from an election, although the goal is the same: to elicit the Internet community's participation in a thoughtful process leading to the selection of very well-qualified individuals to fulfill the specific roles of their positions.

NomCom's selections are final; no further approval or ratification will take place.

While considerable care has been taken to ensure the accuracy and completeness of this Formal Call, the NomCom reserves the right to make additions and corrections. If any changes are made, they will be posted on the NomCom web page and to the <nomcom.announce> mailing list. The full Formal Call is listed here <link to top>.

The 2004 Nominating Committee maintains its webpage at <http://www.icann.org/committees/nom-comm/>. The webpage, including announcements and answers to frequently asked questions, will be continually updated as the committee's work progresses.

NomCom Background

NomCom operates independently from the ICANN Board, the Supporting Organizations and Advisory Committees. The functional and geographic diversity and independence of NomCom

members enables and encourages it to select persons who are not beholden to any particular interests and are capable of representing the broader view of the Internet community.

NomCom members act only on behalf of the interests of the global Internet community and within the scope of the ICANN Mission and the responsibilities assigned to NomCom by the ICANN Bylaws.

NomCom seeks widespread participation, through submission of Recommendations and Statements of Interest, to find the talent and experience needed for these roles, to inform NomCom's decisions, and to generate the confidence and respect of the community for those whom NomCom selects.

Further information about NomCom's origin, role, responsibilities, procedures, composition, and biographical information about its members have been placed on the [NomCom webpage](#).

H. How to Submit a Recommendation

To enhance the Candidate pool from which NomCom will choose Selected Nominees, we encourage you to submit recommendations of individuals whom we should invite to complete the Statement of Interest.

To submit a Recommendation, please send an e-mail to <nomcom.submissions@icann.org> that includes the following information:

- (a) Name of Recommendee
- (b) Recommendee's e-mail address
- (c) Your name
- (d) Your e-mail address

NomCom will acknowledge your recommendation and will provide your recommendee(s) the Statement of Interest Form and Instructions. We ask you to inform those whom you recommend that you have submitted their names to NomCom.

Early submission of Recommendations will be appreciated.

Recommendations should be received by NomCom no later than 12:00 GMT 1st August 2004. NomCom reserves the right to consider Recommendations received after 12:00 GMT 1st August 2004, but makes no commitment to do so.

NomCom will contact by e-mail all those for whom it receives Recommendations to request their submission of a Statement of Interest (see below), but NomCom will only consider and select individuals who have submitted a completed Statement of Interest.

Statements of Interest must be received by the NomCom no later than **12:00 GMT 25 August 2004** for full consideration. NomCom will only consider electronic submissions via e-mail.

A recommendation is *not required* in the NomCom process.

Note also that endorsements by organizations or groups and lists of signatories are not appropriate for this Nominating Committee process, and they will not be influential in NomCom's selections since popularity is not one of the criteria being used.

The NomCom's procedures for Confidential Treatment of Recommendations and Statements of Interest call for confidential treatment of the identities of Candidates and the NomCom's discussions about the Candidates.

The NomCom does not disclose externally whether individual candidates have been recommended or who recommended them, and advises that you maintain the confidentiality of your recommendation since the person you recommend may not wish his/her candidacy to be disclosed.

You are encouraged to review the instructions and form for submission of Statements of Interest, and to note the more detailed explanation of confidentiality in the NomCom process.

Send recommendations by e-mail to: <nomcom.submissions@icann.org>

I. How to Submit a Statement of Interest

Any individual who wishes to be considered for selection by the NomCom must complete an ICANN Nominating Committee Statement of Interest (see below), in full, and return it to the NomCom. NomCom will only consider electronic submissions via e-mail.

For Full Consideration by the NomCom, the Statement of Interest must be received by the NomCom no later than 12:00 GMT on 25 August 2004.

It is in your best interest to submit your Statement of Interest as soon as possible so that NomCom can follow up with your references or with you if it has any questions.

In order to enhance the candidate pool from which it will make its selections, NomCom encourages submission of recommendations. Please note, however, that a recommendation is *not required* in the NomCom process.

Note also that endorsements by organizations or groups and lists of signatories are not appropriate for this Nominating Committee process, and they will not be influential in NomCom's selections since popularity is not one of the criteria being used.

The NomCom's procedures for Confidential Treatment of Recommendations and Statements of Interest call for confidential treatment of the identities of Candidates and the NomCom's discussions about the Candidates. In performing its function, however, the NomCom will consult Candidates' references and conduct third-party reference checks on a confidential basis. Once selections are made, the NomCom will make the identities of the Selected Nominees public. Although NomCom will take reasonable steps to ensure that its confidentiality procedures are followed, confidentiality cannot be assured and Candidates and Selected Nominees shall have no claims against ICANN, the NomCom, or affiliated persons in the event information is disclosed despite these procedures.

By submitting a Statement of Interest, each Candidate authorizes the NomCom to consult with the Candidate's references and conduct third-party reference checks. Each Candidate and Selected Nominee also agrees that he or she is not entitled to review or access any of the information received, generated, or considered by the NomCom regarding any Candidate or Selected Nominee, or any of the NomCom's discussions or deliberations regarding any Candidate or Selected Nominee. Each Candidate and Selected Nominee acknowledges that he or she has no right to challenge or seek review of the NomCom's selections.

For full consideration of your Statement of Interest please:

- a. complete in full the Statement of Interest below, using English and plain text, and without the use of additional attachments;
- b. provide your responses to the Statement of Interest items in order, immediately after the item;
- c. make your response sufficient to stand alone without reliance on linked resources;

- d. understand that the NomCom may not be able to review material that you reference by URL links in your response;
- e. provide the meaning of any acronyms used to reference an organization or activity, and state the purpose of the organization or activity;
- f. limit your responses to less than 3,500 words (in total) and focus your responses carefully in terms of the nature of the position(s) for which you wish to be considered to give the NomCom a clear picture of your candidacy;
- g. send the completed Statement of Interest via e-mail to <nomcom.submissions@icann.org>.

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ICANN Nominating Committee
Statement of Interest

If you agree to be considered for selection by the ICANN Nominating Committee (NomCom) please complete this Statement of Interest.

If any required item is missing information, the Statement of Interest will be considered incomplete and you will not be considered a Candidate for selection by the NomCom.

Therefore, please ensure that you complete all of the required items (a-m) below. Item n is optional.

NomCom will only consider electronic submissions via e-mail. Use of plain text is highly encouraged. There should be no additional attachments to this Statement of Interest (e.g., do *not* attach any Resume/CV).

Once your Statement of Interest is complete, please e-mail it to <nomcom.submissions@icann.org>. 12:00 GMT 25th August 2004 is the deadline for your submission to be received by NomCom for full consideration.

NomCom reserves the right to consider Statements of Interest received after 12:00 GMT 25th August 2004, but makes no commitment to do so.

===== BEGIN

ICANN Nominating Committee
Statement of Interest

Required (a) Your name (first name, family name)

[Insert your name here.]

Required (b) Your e-mail address

[Insert your e-mail address here.]

Required (c) Your telephone number(s)

[Insert your telephone number(s) here; please include country and city/area codes and indicate your preferred contact number.]

Required (d) Your country of citizenship

[Insert your country of citizenship here. If dual citizenship, please state both.]

Required (e) Your country of residence

[Insert your country of residence.]

Required (f) Position(s) for which you would like to be considered. (Mark all that apply.)

ICANN Board GNSO Council Interim ALAC ccNSO Council

Required (g) Current/previous roles and accomplishments in the Internet community, if any

[Insert your response here.]

Required (h) Education, current and past 'professional' positions/roles/accomplishments and relevant leadership positions.

[Insert your response here.]

Required (i) Identification of other leadership roles (including professional and significant volunteer roles) to be held concurrently with desired ICANN position.

[Insert your response here.]

Required (j) Statement about what you would contribute to ICANN and its mission.

[Please state clearly how you see yourself contributing to ICANN and its mission.]

Required (k) Statement about how you meet the criteria for the position(s). (See Section D in the Formal Call for eligibility, criteria and other selection factors)

[Insert your answer here.]

Required (l) A list of two or three persons whom NomCom may contact about your candidacy, giving their names, e-mail addresses, telephone numbers, professional positions, and a brief description of your relationship with them.

Note that current NomCom members should not be included as references.

Note also that NomCom will not consult as a reference anyone who is also a candidate under consideration, but because of our confidentiality commitment, NomCom will be unable to advise candidates about another person's presence in the candidate pool.

[Insert your references and the requested information about them here.]

Required (m) Under the NomCom's procedures, your candidacy will be treated by NomCom as confidential unless you give NomCom your permission to disclose it or unless NomCom is consulting your references and conducting third-party reference checks from selected sources on a confidential basis. Once selections are made, the NomCom will make the identities of the Selected Nominees public. Although NomCom will take reasonable steps to ensure that its confidentiality procedures are followed, Candidates and Selected Nominees shall have no claims against ICANN, the NomCom, or affiliated persons in the event information is disclosed despite these procedures.

You also authorize the NomCom to consult with your references and conduct third-party reference checks. You will not be entitled to review or access any of the information received, generated, or considered by the NomCom regarding any Candidate or Selected Nominee, or any of the NomCom's discussions or deliberations regarding any Candidate or Selected Nominees. Candidates and Selected Nominees have no right to challenge or seek review of the NomCom's selections.

Please confirm your understanding and agreement with these arrangements by marking the box below:

Yes, I agree to be a Candidate under these confidentiality arrangements and other terms outlined herein, listed in full in the Formal Call for Recommendations and Statements of Interest at <<http://www.icann.org/committees/nom-comm/formalcall-30jun04.htm>>.

Optional (n) Is there any additional information you would like to submit that would be helpful to NomCom in making its decision? If so, please summarize it here.

[Insert your answer here.]

===== END

NomCom values your interest in being a candidate for the positions it is charged to fill. We expect and rely on your integrity in presenting your qualifications and experience. We appreciate your effort in completing this Statement of Interest.

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J. For Further Questions or Comments

The Nominating Committee includes [Responses to Frequently Asked Questions](#) on its webpage. Updates to this page will be posted from time to time as the NomCom's work progresses.

Please contact <nomcom.comments@icann.org> with any additional comments or questions on the NomCom and its process.