



# Constituency Travel Support

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# Update On Changes to Guidelines

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# What's changed?

Constituent/Stakeholder travelers receiving support from ICANN may now choose between utilizing ICANN's authorized travel agent or booking themselves for air/train transport to/from the meeting.



# If booking thru ICANN's agent

Nothing changes - the process remains the same as in the past - details are in the Travel Summary

# If self-booking - new guidelines

- Must receive written authorization prior to booking
- Reimbursements made only after the meeting
- Maximum reimbursements based on UN Regions
- Must submit itinerary to ensure hotel room

# Where to get more information

- Read the Travel Summary for each meeting
- Contact the Constituency Travel Support team at [constituency-travel@icann.org](mailto:constituency-travel@icann.org)
- ICANN's website at <http://icann.org/en/topics/travel-support/>

# Questions

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Thank You

