

# Community Wiki Training

<http://community.icann.org>

11 March 2012

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# Agenda

- What is a Wiki?
- What is Confluence Wiki?
- General Confluence Structure
- Wiki Training Guides
- Log in
- Tool Options
- How to Add a Comment
- Questions and Answers

One World  
One Internet



# What is a Wiki?

A wiki is a tool to support collaboration of information at an individual, team, corporate or community level. Wikis allow edition of information by all contributors.

***Simply put, a wiki is a website that allows you to edit content in an easy and collaborative way***



# What is “Confluence” Wiki?

“Confluence” is the brand of wiki that ICANN has selected for its <http://community.icann.org> site.

This wiki installation is set-up to allow global viewing and editing of content by ICANN’s community members.



# General Confluence Structure

The Confluence Wiki is structured by **workspaces**. **Workspaces** contain pages. **Pages** contain information (text and images) and can have attachments (images, office docs, pdfs, etc.).

Pages organized in a workspace are in a hierarchical structure. When a page is added to another page, the resulting page is known as a *child page*. The initial page is the *parent page*.



# Wiki Training Guides

Available in 6 languages, which are:

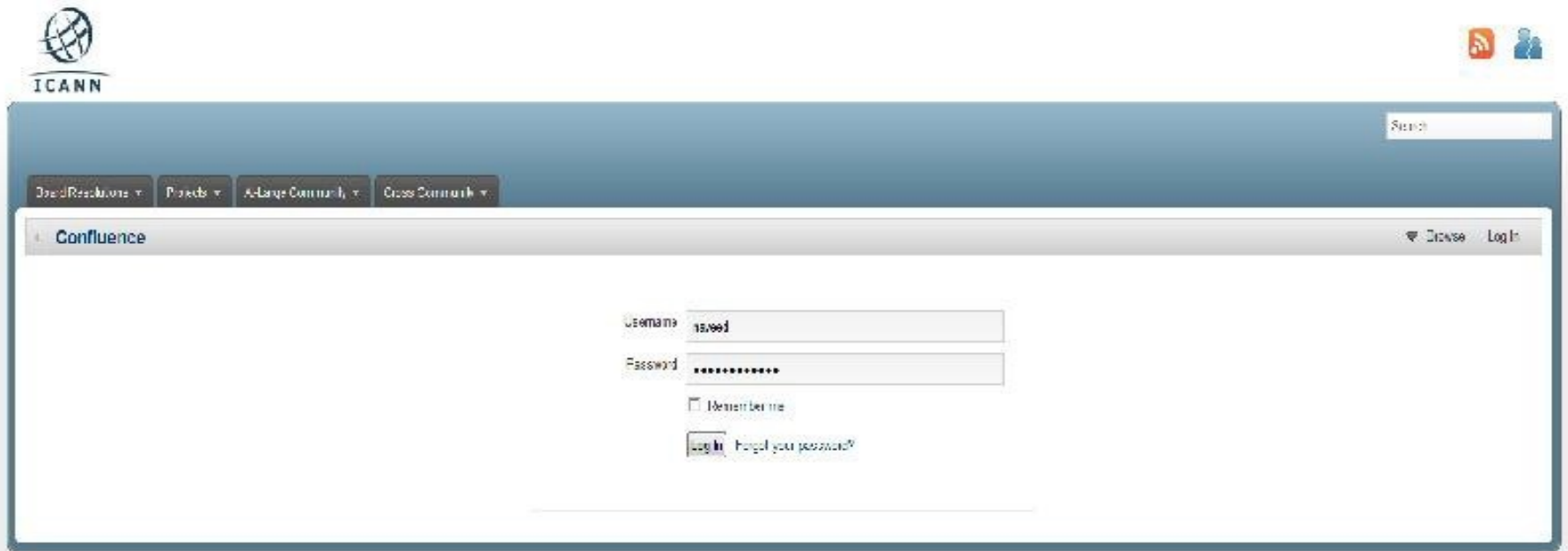
- |            |            |
|------------|------------|
| 1. English | 2. French  |
| 3. Arabic  | 4. Chinese |
| 5. Spanish | 6. Russian |

<https://community.icann.org/display/help/Wiki+Training+Guides>





# When You Click Log In....



The screenshot shows the ICANN Confluence login interface. At the top left is the ICANN logo. In the top right corner, there are icons for RSS and user profile. Below the navigation bar, the page title is "Confluence". The login form contains the following elements:

- A "Search" input field in the top right corner.
- Navigation tabs: "Direct Resolutions", "Projects", "At-Large Community", and "Cross Community".
- A "Confluence" header bar with "Browse" and "Log In" links.
- Username input field with the text "isveed".
- Password input field with masked characters "\*\*\*\*\*".
- A "Remember me" checkbox.
- A "Log In" button and a link "Forgot your password?".

In the Username and Password text boxes, enter the Username/Password sent to you by a Confluence Wiki Administrator. If you require this information, please contact [community-help@icann.org](mailto:community-help@icann.org).



# Your Community Wiki...



Dashboard

Search

Dashboard

Board Res ▾ Projects ▾ At-Large ▾ Cross Comm ▾ GNSO ▾ ccNSO ▾ NomCom ▾ GAC ▾ Fellowships ▾ AoC ▾ New gTLD ▾ Help ▾ Sandbox ▾

Dashboard

Edit Dashboard Add Page Add Blog Post Browse Shauhn Johnson

Spaces

Favourite

Category

All

Board Res

Transparency and Accountability Projects

Projects

2011 NomCom Workspace

GNSO Independent Review Planning

ICANN.org Redesign

Marika

New gTLD Advertising Campaign

Public Comment Focus Group

At-Large

African Regional At Large Organisation (AFRALO)

ALAC

ALAC\_aaa\_OLD

Favourite Pages

There are currently no pages on your favourites list. You can add pages to this list by clicking ☆ from the Tools menu on the page you're viewing.

Tag cloud

1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010

administration agreements alac at-large board budget ccnso cctlds centralpage dag

email favourite gnso gtlds help icann idn important international internet lisboa meetings

protocols punycode recentchanges registry root sanjuan socialtextweblog soi

structures template toppage travel welcome workspaceusageblog zone

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# Tool Options...

On the top right hand side of the page, you will see a menu with the following items: **Edit, Add, Tools, Browse** and your **Login Name**.

Dashboard Board Res Projects At-Large Cross Comm GNSO ccNSO GAC AoC New gTLD Help Sandbox

ALAC

12 Added by Marilyn Vernon, last edited by Alac Temp on Mar 21, 2011 (view change)

**ALAC 22.02.11 - Monthly Teleconference**

Meeting Number: AL.ALAC/CC.0211/1

**ALAC Monthly Teleconference**

Date: Tuesday, 22 February 2011

Time: 1400 - 1530 UTC  
(For the time in various timezones [click here](#))

Adobe Connect Meeting Room: <http://icann.adobeconnect.com/alacjanjun2011/>

Interpretation Available: Yes (EN, FR, ES - Simultaneous)

How can I participate in this meeting?

Comment est-ce qu'on peut participer à la téléconférence?

¿Cómo se puede participar en la teleconferencia?

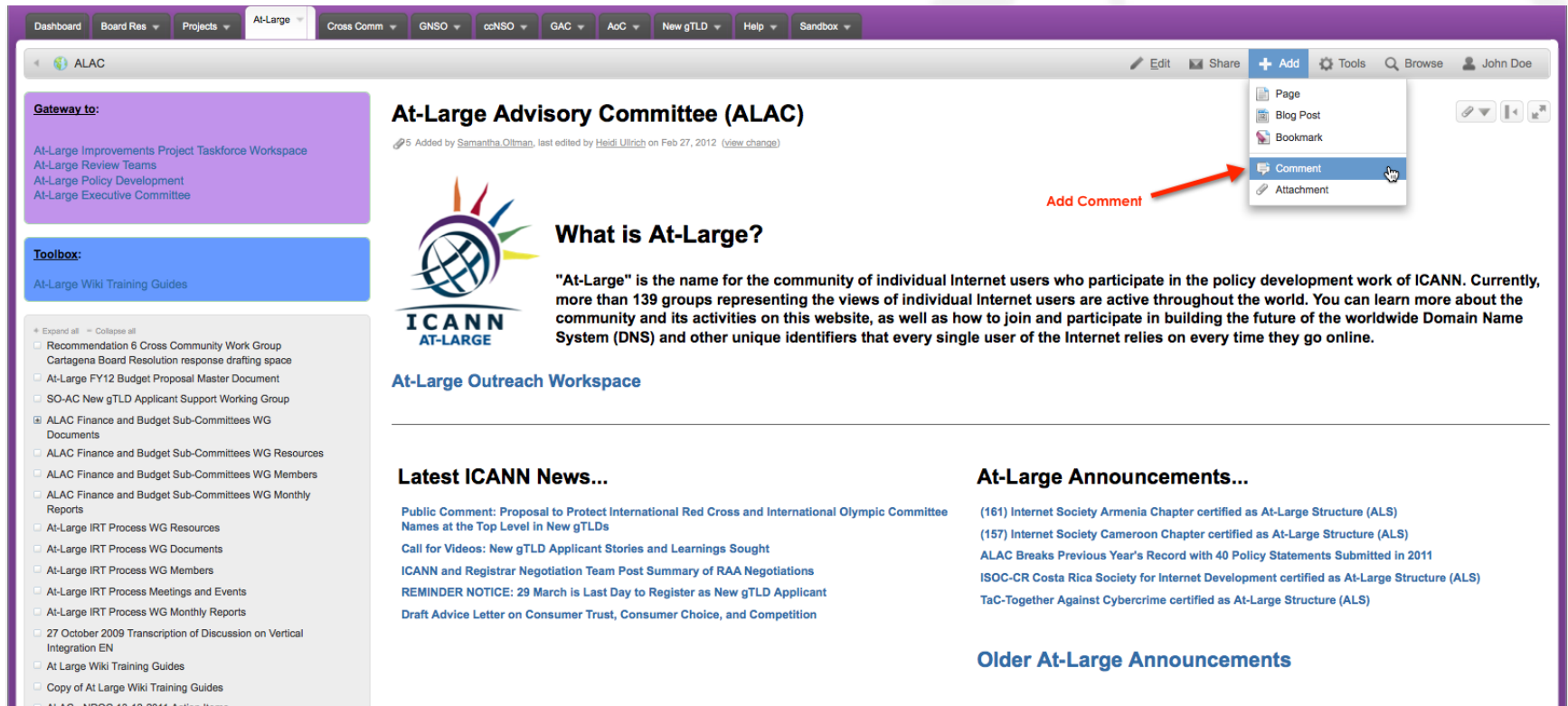
Who is on the dial-out list for this call?

ALAC Participants: Cheryl Langdon-Orr, Olivier Crepin-Leblond, Gareth Shearman, Sylvia Herlein Leite, Tijani Ben Jemaa, Jean-Jacques Subrenat, Marc Rotenberg, Sandra Hoferichter, Evan Leibovitch, Edmon Chung,  
Liaisons/Guests: Sebastien Bachollet, Alan Greenberg, Ron Sherwood, Hong Xue, Dev Anand Teelucksingh  
Apologies: Dave Kissoondoyal, Sergio Salinas Porto, James Seng, Fatimata Seye Sylla (non ALAC)  
Absent: Mohamed El Bashir, Carlton Samuels

Expand all Collapse all

- ☐ Recommendation 6 Cross Community Work Group Cartagena Board Resolution response drafting space
- ☐ At-Large FY12 Budget Proposal Master Document
- ☐ SO-AC New gTLD Applicant Support Working Group
- ☒ ALAC Finance and Budget Sub-Committees WG Documents
- ☐ ALAC Finance and Budget Sub-Committees WG Resources
- ☐ ALAC Finance and Budget Sub-Committees WG Members
- ☐ ALAC Finance and Budget Sub-Committees WG Monthly Reports
- ☐ At-Large IRT Process WG Resources
- ☐ At-Large IRT Process WG Documents
- ☐ At-Large IRT Process WG Members
- ☐ At-Large IRT Process Meetings and Events
- ☐ At-Large IRT Process WG Monthly Reports
- ☐ 27 October 2009 Transcription of Discussion on Vertical Integration EN
- ☐ At Large Wiki Training Guides
- ☐ Copy of At Large Wiki Training Guides
- ☐ ALAC - NPOC 13-12-2011 Action Items
- ☐ ALAC - NPOC 13-12-2011 Summary Minutes

# How to Add a Comment...



The screenshot shows the ALAC website interface. At the top is a navigation bar with links like Dashboard, Board Res, Projects, At-Large, Cross Comm, GNSO, ccNSO, GAC, AoC, New gTLD, Help, and Sandbox. Below this is a header area with the ALAC logo and user information (John Doe). The main content area is titled 'At-Large Advisory Committee (ALAC)' and includes a section 'What is At-Large?' with a paragraph explaining the community. To the left is a sidebar with a 'Gateway to:' section and a 'Toolbox:' section. A red arrow points to the 'Add' button in the top right, which has a dropdown menu showing options: Page, Blog Post, Bookmark, Comment (highlighted), and Attachment. Below the main content area are sections for 'Latest ICANN News...' and 'At-Large Announcements...'.

**At-Large Advisory Committee (ALAC)**

Added by [Samantha Oltman](#), last edited by [Heidi Ullrich](#) on Feb 27, 2012 ([view change](#))

**What is At-Large?**

"At-Large" is the name for the community of individual Internet users who participate in the policy development work of ICANN. Currently, more than 139 groups representing the views of individual Internet users are active throughout the world. You can learn more about the community and its activities on this website, as well as how to join and participate in building the future of the worldwide Domain Name System (DNS) and other unique identifiers that every single user of the Internet relies on every time they go online.

**At-Large Outreach Workspace**

**Latest ICANN News...**

- Public Comment: Proposal to Protect International Red Cross and International Olympic Committee Names at the Top Level in New gTLDs
- Call for Videos: New gTLD Applicant Stories and Learnings Sought
- ICANN and Registrar Negotiation Team Post Summary of RAA Negotiations
- REMINDER NOTICE: 29 March is Last Day to Register as New gTLD Applicant
- Draft Advice Letter on Consumer Trust, Consumer Choice, and Competition

**At-Large Announcements...**

- (161) Internet Society Armenia Chapter certified as At-Large Structure (ALS)
- (157) Internet Society Cameroon Chapter certified as At-Large Structure (ALS)
- ALAC Breaks Previous Year's Record with 40 Policy Statements Submitted in 2011
- ISOC-CR Costa Rica Society for Internet Development certified as At-Large Structure (ALS)
- TaC-Together Against Cybercrime certified as At-Large Structure (ALS)

**Older At-Large Announcements**

Select *Add*, scroll down to *Comment*, type your comment then click *Post*



# Useful Tabs...

## (Bookmarks and Watches)

### **Bookmarks**

Go to Add menu item and select Bookmark, a link to this page will be added to the Labels section of your profile.

(This allows you to access the page quickly at a later time.)

### **Watches** (pages or spaces that you chose to follow)

Select Watch in the Tools menu item

(You will be notified of changes to these pages via email.)



# Additional Documentation...

More information on working with User Profiles:

<http://confluence.atlassian.com/display/CONF34/Confluence+User%27s+Guide#ConfluenceUser%27sGuide-WorkingwithUserProfiles>

More information and documentation exists for Confluence Wiki:

<http://confluence.atlassian.com/display/DOC/Confluence+Documentation+Home>

A User's Guide for Confluence:

<http://confluence.atlassian.com/display/CONF34/Confluence+User%27s+Guide>.



# Questions

One World

One Internet





Thank You

