# ccNSO Council Meeting Costa Rica
*14 March 2012*

Attendees:

Victor Abboud, .ec
Carolina Aguerra, LACTLD
Becky Burr, NomCom
Lesley Cowley, .uk (Chair)
Keith Davidson, .nz (Vice-chair)
Fernando Espana, .us
Sokol Haxhiu, NomCom
Byron Holland, .ca (Vice-chair)
Hiro Hotta, .jp
Juhani Juselius, .fi
Cheryl Langdon-Orr, ALAC liaison to the ccNSO
Young-Eum Lee, .kr
Roelof Meyer, .nl
Vika Mpisane, .za
Souleymane Oumtanga, .ci
Ron Sherwood, ccNSO liaison to the ALAC
Dotty Sparks de Blanc, .vi
Rolando Toledo, .pei
Margarita Valdes, .cl
Peter Van Roste, CENTR
Hong Xue, NomCom
Jian Zhang, APTLD

ICANN Staff:

Bart Boswinkel
Kristina Nordström
Gabriella Schittek

Apologies:

Han Chuan Lee, ccNSO Liaison to the GNSO
Paulos Nyirenda, .mw


## 1 Confirmation of Approval of Minutes and Actions Council Call 14 February 2012

The Chair asked for comments or questions to the minutes and actions from the call on 14 February 2012. No comments were noted and the minutes were approved.

Gabriella Schittek reported that all action items from previous meetings had been completed.


## 2 Activity Updates

2.1 Chair

The Chair reported that she participated in an SO/AC Chairs discussion on community capacity planning and noted that the other constituencies share the concerns of the ccNSO in this matter.

She further noted that the ALAC proposal on the ICANN Academy was addressed and further discussed during the meeting week.

2.2 Vice-chairs

Hiro Hotta and Byron Holland reported on their preparations for the ICANN meeting. Byron further highlighted the extensive discussions on the Finance Working Group survey that was presented to the GAC and the ccTLD community during the meeting.

2.3 Councillors

Young-Eum Lee reported on her participation in the Study Group on Use of Names for Countries and Territories.

Roelof Meijer reported that the ccNSO received two new membership applications, from .nr (Nauru) and .an (Netherland Antilles) and that they would be ready for Council approval after some slight adjustments to the applications.

2.4 Observers

Carolina Aguerre reported that LACTD held a workshop prior to the ICANN meeting, with a great number of attendees.

2.5 ccNSO Secretariat

The ccNSO Secretariat had nothing to report at this time.


**3 Council Workshop Results**

3.1 Review and Update ccNSO Work Plan

The Chair noted that the ccNSO Work Plan was reviewed by the Council at the Sunday Workshop and asked the Councillors to pass a resolution on adopting the Work Plan.

The resolution was proposed by Young-Eum Lee.
The resolution was seconded by Sokol Haxhiu.

*Resolution 72-01:*
THE COUNCIL RESOLVED to adopt the proposed ccNSO Work Plan, to update it at its next face-to face meeting in Prague and to review the Work Plan at the face-to face meeting in April 2013. The adopted Work Plan will be posted on the ccNSO website.

The resolution was passed unanimously.

*Action 72-01:*

The secretariat to post the adopted Work Plan on the ccNSO website.

The Chair explained that the second draft resolution on this topic was a suggestion to set up an informal study group to advise the Council on further steps to balance the increasing workload and the capacity of the ccNSO.

The resolution was proposed by Roelof Meijer.
The resolution was seconded by Becky Burr.

The resolution was passed unanimously.

*Resolution 72-02:*
THE COUNCIL RESOLVED to set up an informal study group to advise the Council on further steps to balance the increasing workload and the capacity of the ccNSO. The study group is requested to report to the Council by the ICANN Prague meeting and seek participation of members of the ccTLD community.

The Chair asked the Secretariat to send out a call for volunteers to the new study group.

*Action 72-02:*
The secretariat to send out a call for volunteers to the informal study group on ccNSO capacity building.

3.2 Review and Update Assignment of Roles and Responsibilities ccNSO Council Members

The Chair explained to the audience that the ccNSO Council had reviewed and updated the Council members assignment of Roles and Responsibilities for March 2012-March 2013.

She asked the Councillors to pass a resolution to adopt the updated proposal.

The resolution was proposed by Roelof Meijer.
The resolution was seconded by Keith Davidson.

*Resolution 72-03:*
THE COUNCIL RESOLVED to adopt the proposed assignment of Roles and Responsibilities of the members of the ccNSO Council. The assignment will be reviewed and updated at the face-to-face Council Meeting in April 2013. The adopted assignment will be posted on the ccNSO website.

The resolution was passed unanimously.

*Action 72-03:*
The secretariat to post the adopted assignment of Roles and Responsibilities on the ccNSO website.


**4 Framework of Interpretation Working Group Final Report on Consent**

The Chair noted that the Framework of Interpretation (FoI) Working Group had submitted its Final Report on obtaining and documenting "consent" of the incumbent ccTLD manager for ccTLD delegation and re-delegation requests.

She noted that the report was presented to the ccTLD community present at the Costa Rica meeting and asked the Councillors to pass a resolution to endorse the recommendations made in the report.

Young-Eum Lee complimented the FoI Working Group for its great efforts resulting in this report.

The resolution was proposed by Lesley Cowley.
The resolution was seconded by Patricio Poblete.


*Resolution 72-04:*
THE COUNCIL RESOLVED to endorse the recommendations contained in the Final Report on obtaining and documenting "consent" for ccTLD Delegation and Redelegation requests and requested the Chair of the ccNSO Council to inform the chair of the Framework of Interpretation Working Group accordingly.

The ccNSO Council thanked the FoI Working Group for its hard work and progress made to date.

The resolution was passed unanimously.

*Action 72-04:*
The Chair to inform the chair of the Framework of Interpretation Working Group about the ccNSO Council endorsement of the recommendations made in the Working Group Final Report on "consent".


**5 Working Groups and Other Updates**

5.1 Finance Working Group

Byron Holland reported that the Finance Working Group survey had been presented on several occasions during the meeting and thanked the Working Group members for their efforts. He noted that the group had received several requests to publish the raw data from the survey results and that this would be discussed further within the Working Group.

5.2 SOP Working Group

Roelof Meijer reported that the SOP Working Group had met face-to-face during the Costa Rica meeting and that it had also met with ICANN staff in a joint strategic planning session. He noted that the next steps for the group would be to submit feedback to the second draft of the ICANN Budget and Operating Plan.

He further noted that the SOP Working Group had welcomed a new member, Hong Xue.

5.3 Framework of Interpretation Working Group (FoI)

Keith Davidson reported that the Framework of Interpretation Working Group would meet the following day and that the group had now finalised the third chapter of its work plan.

5.4 Joint ccNSO/GNSO IDN Working Group (JIG)

Jian Zhang reported that the JIG Working Group had met during the Costa Rica meeting and that topics as single character IDN TLDs, the ICANN VIP Project and universal acceptance of IDN TLDs had been discussed.

5.5 Joint Security & Stability Working Group (DSSA)

The Chair noted that the ccTLD community had received an update from the DSSA Working Group at the ccNSO Members Meeting.

5.6 Study Group on Use of Names for Countries and Territories

Paul Szyndler reported that the Study Group had met during earlier in the week and that another meeting would be held the following day. He noted that the group had finished its work on ICANN policies and the UN Survey process and that a work schedule leading up to Prague would be discussed. He further noted that a status report would be published shortly.

5.7 Meetings Programme Working Group

The Chair reported that Kathryn Reynolds had resigned from the Meetings Programme Working Group. She noted that Katrina Sataki from the .LV (Latvia) had been proposed as a successor for Kathryn and asked the Council to approve her appointment.

The Council unanimously approved Katrina Sataki as a Programme Working Group member.

5.8 Other Updates

Peter Van Roste expressed concern that the Joint ccNSO/GAC session was more about updates rather than discussion and suggested that a revival of the ccNSO-GAC Liaison Working Group could help in order to plan those sessions in a more effective fashion.

The Chair agreed and confirmed that she is in continuous discussion with the GAC chair regarding improvements to the joint sessions. She welcomed all help from the Councillors on this matter.

Keith Davidson noted that it had at times been difficult to keep the ccNSO-GAC Liaison Working Group active but that the ccNSO side had been and is willing to continue the work.

**6 ccNSO Statement on ICANN's WHOIS Roadmap**

The Chair noted that the ICANN WHOIS Roadmap was discussed earlier in the week and asked the Councillors to pass a resolution to request Becky to be the leader of a ccNSO statement drafting team.

The resolution was proposed by Roelof Meijer.
The resolution was seconded by Keith Davidson.

*Resolution 72-05:*
THE COUNCIL RESOLVED to request Becky Burr to lead a drafting team which, in accordance with the ccNSO Guidelines on ccNSO Position Papers and Statements, should prepare a ccNSO statement to be submitted. Becky is also requested to appoint the additional members for the drafting team with the help from the ccNSO secretariat.

The resolution was passed unanimously.

*Action 72-05:*
Becky Burr to – with help from the ccNSO secretariat – appoint the members for the ccNSO WHOIS Roadmap Statement Drafting Team.


## 7 Liaison Updates

### 7.1 ALAC liaison

The Chair thanked Ron Sherwood for his liaison report to the ccNSO Council email list and noted that the liaison reports would most likely be posted on the ccTLD community wikispace in the future.

### 7.2 GNSO liaison
Gabriella Schittek reported that due to medical reasons Han Chuan Lee was not abl to participate in the meeting and had not submitted any liaison report.

On behalf of the Council, the Chair wished Han Chuan a speedy recovery and noted that the Council is looking forward to future liaison reports.


## 8 Next ccNSO Council Meetings

The Chair advised the Council on the dates and times for the upcoming Council calls:

17 April 2012 12.00 UTC
8 May 2012 12.00 UTC
12 June 2012, 12.00 UTC


## 9 AOB

No other business was noted.


## 10 Chair and Vice-Chair Election

The Chair explained that the Council needs to select a ccNSO Chair and two Vice – chairs for the upcoming year. Since she was the candidate for the position as Chair she asked Byron Holland to chair the meeting during this part of the agenda item.

Byron asked the Councillors to pass a resolution to select Lesley Cowley as ccNSO chair.

The resolution was proposed by Victor Abboud.

The resolution was seconded by Young-Eum Lee.

*Resolution 72-06:*
THE COUNCIL RESOLVED to select Lesley Cowley, OBE (.uk) as Chair of the ccNSO for the duration of 1 year.

The resolution was passed unanimously.

The Chair noted that Byron Holland had indicated his willingness to stand for another year as Vice-chair and asked the Councillors to pass a resolution to appoint him.

The resolution was proposed by Roelof Meyer.
The resolution was seconded by Vika Mpisane.

*Resolution 72-07:*
THE COUNCIL RESOLVED to select Byron Holland (.ca) as ccNSO Vice-chair for the duration of 1 year.

The resolution was passed unanimously.

The Chair explained that due to an increased workload, Hiro Hotta had declared that he would not be able to stand as Vice-chair for the coming year, but that Keith Davidson had agreed to volunteer for the position. She asked the Councillors to pass a resolution to appoint Keith as the new Vice-chair.

The resolution was proposed by Becky Burr.
The resolution was seconded by Hiro Hotta.

*Resolution 72-08:*
THE COUNCIL RESOLVED to select Keith Davidson (.nz) as Vice-chair for the duration of 1 year.

The resolution was passed unanimously.


**11 Welcome and Thanks**

The Council welcomed Margarita Valdés (.cl) as the newly elected ccNSO Councillor from the Latin American and Caribbean Region, who would be taking her seat at the end of the Council meeting.

The Council thanked Hiro Hotta (.jp) for his service as Vice-chair of the ccNSO during the last year.

The Chair noted that Patricio Poblete would be stepping down from the ccNSO Council at the end of the meeting and asked the Councillors to pass a resolution to thank him for his outstanding work as a Councillor.

*Resolution 72-09:*
THE COUNCIL RESOLVED to thank Patricio Poblete (.cl), ccNSO Councillor for the Latin American and Caribbean Region, since December 2004, elected June 2004, stepping on 14 March 2011, for his outstanding work in the ccNSO, hoping that he will remain involved in the ccNSO activities.

The resolution was passed by acclamation.

The Chair further asked the Councillors to pass a resolution to thank the host of the meeting.

*Resolution 72-10:*
THE COUNCIL RESOLVED to thank the host of the San Jose, Costa Rica meeting, NIC CR, the ccTLD manager for .cr for hosting the ccTLD meetings and its hospitality, on behalf of the ccTLD community present.

The resolution was passed by acclamation.


The meeting closed.