### ICANN Engagement Tools ICANN as fora for the ICANN Community

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#### **ICANN Structure**



### How do we interact and engage?



NO. 44 + 24 - 29 JUNE 2012 REARN PRAGUE ICANN Meetings Open to all No registration fee Three times a year Rotating location in 5 regions

**Remote Participation available** 

# Why Remote Participation?





Cost effective Enables wider inclusion ICANN commitment Board and PPC Staff

### Goals



**Equalize Participation** 

Remote and Face-to-face Participants

### Maximize access

Low vs High Bandwidth

### Low Bandwidth?





What do you need?

Minimum 128 kb/sec and a Web Browser

### What do you get?

- Live and recorded audio streams in multiple languages
- Presentations for download
- Live scribes
- Transcripts



# High Bandwidth?





#### What do you need?

Minimum 512 kb/sec, a Web Browser and Flash Player

### What do you get?

- Adobe Connect (AC) view
  - Video + Audio + Chat
  - Also available for some mobile devices
- Live and recorded Audio Streams
- Chat Room and Real-time Presentations
- Live scribing where available

### How?

#### http://prague44.icann.org/full-schedule





## **Check Session Details**

#### **Public Forum**

Date: Thu, 28 June 2012 - 14:00 - 18:30

Room: Congress I/II

Session Leader: Filiz Yilmaz | Senior Director, Participation and Engagement

Add to Calendar

#### Transcript to be provided

Remote Participation - Low Bandwidth

Audiocast:

English

Español

Français

Česky

**Remote Participation - High Bandwidth** 

Audiocast: English Español

Français

Česky

#### Virtual Meeting Room

http://icann.adobeconnect.com/prg44-congress-i



# Join a meeting on Adobe Connect

ADOBE <sup>®</sup> CONNECT <sup>™</sup>		
ICANN Meeting 44 - Congress I		
Enter as a Guest		
Enter Room		

Enter with your login and password



# Adobe Connect Interface

All in one

Chat Video Presentations





# Forms (for Public Forum)

Submit questions or comments

Linked from session details page



First	Last				
Affiliation *					
Question	1				
Commen	t				

## Remote Participant Checklist





Join via low or high bandwidth services

Interact with the others

Chat room = virtual meeting

Be aware of rules of behaviour

http://www.icann.org/en/news/in-focus/ accountability/expected-standards

# Problems/Questions/Feedback



See Remote Participation Services and Concepts: <u>http://meetings.icann.org/remote-participation</u>

Problems: Report in the chat room! Questions/Comments: Write us at <u>participate@icann.org</u> Online survey after attending sessions: <u>https://www.surveymonkey.com/s/</u> <u>icann44RP</u>

# Post Meeting



No.44 - 24 - 29 JUNE 2012 MARKEN PRAGUE Presentations Audio files Transcripts

> All archived and Accessible on meeting site

## How do we interact and engage?





In between meetings, all the time:

### **Community Mailing lists**

Groups have their own mls

### **Public Comment Periods**

http://www.icann.org/en/news/public-comment

### Public comments





#### DRAFT - ICANN Language Services Policy and Procedures

Español   Français   Русский   简体中文   الحربية			
Comment/Reply Periods (*)			
Comment Open:	18 May 2012	Important Information Links	
Comment Close:	2 July 2012		
Close Time (UTC):	23:59 UTC	Public Comment Announcement	
Reply Open:	3 July 2012	To Submit Your Comments (Forum)	
Reply Close:	1 August 2012	View Comments Submitted	
Close Time (UTC):	23:59 UTC	Report of Public Comments	
Brief Overview			
Originating Organization:	ICANN Communications Department		
Categories/Tags:	Policy Processes; Transparency/Accountability; Reviews/Improvements; Participation; Events/Conferences		
Purpose (Brief):	ICANN is opening a public comment forum for the draft Language Services Policy and Procedures. Community members are asked to provide feedback on the proposed document. ICANN Language Services provides support for translation, simultaneous interpretation, teleconference interpretation, transcription (of recorded sessions) and RTT (real-time-transcription, also known as scribing).		
Current Status:	Draft ICANN Language Services Policy and Procedures open for public comment.		
Next Steps:	Comments will be accepted in this forum and in continued interaction with the community and staff. Once the comment and reply periods have ended, ICANN will review community feedback and post an assessment of comments received. The Board Committee on Public Participation will then submit the policy to the ICANN Board with its recommendation.		

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### How do we interact and engage?





Community wikis...

# Agenda

- What is a Wiki?
- Basic Wiki Structure
- Wiki Training Guides
- Log in
- Tool Options
- How to Add a Comment
- Questions and Answers



# What is a Wiki?

A wiki is a tool to support collaboration of information at an individual, team, corporate or community level. Wikis allow edition of information by all contributors.

Simply put, a wiki is a website that allows you to edit content in an easy and collaborative way



# **Basic Wiki Structure**

- This wiki installation is set-up to allow global viewing and editing of content by ICANN's community members.
- The Confluence Wiki is structured by workspaces. Workspaces contain pages.
  Pages contain information (text and images) and can have attachments (images, office docs, pdfs, etc.).
- Pages organized in a workspace are in a hierarchical structure. When a page is added to another page, the resulting page is known as a *child page*. The initial page is the *parent page*.

# Wiki Training Guides

Available in the following 6 languages:

- 1. English 2. French
- 3. Arabic 4. Chinese
- 5. Spanish 6. Russian

https://community.icann.org/ display/help/Wiki+Training+Guides



# When You Click Log In....

ICANN	S 🚵
	Such
DeedReschuore + Prinkes + A-Large Community + Cross Community +. Confluence	
utema na	texat
Fassword	Remember me
	Log In Forget your personnel <sup>®</sup>

In the Username and Password text boxes, enter the Username/Password sent to you by a Confluence Wiki Administrator. If you require this information, please contact <u>community-help@icann.org</u>.



# Your Community Wiki...





# Tool Options...

On the top right hand side of the page, you will see a menu with the following items: **Edit, Add, Tools, Browse** and your **Login Name.** 

Dashboard Board Res V Projects * Al-Large * Cross Comm * GNSO * ccNSO * GAC * AoC * New gTLD * Help * Sandbox *						
< 🚯 ALAC	🖋 Edit 🖬 Share 🕂 Add 🏠 Tools 🔍 Browse 🙎 John Doe					
Gateway to: At-Large Improvements Project Taskforce Workspace At-Large Review Teams At-Large Policy Development At-Large Executive Committee	ALAC 22.02.11 - Monthly Teleconference					
Toolbox:	Meeting Number: AL.ALAC/CC.0211/1					
At-Large Wiki Training Guides	Date: Tuesday, 22 February 2011					
Expand all - Collapse all Recommendation & Cross Community Work Group Cartagena Board Resolution response drafting space A-Large FY12 Budget Proposal Master Document SO-AC New gTLD Applicant Support Working Group ALAC Finance and Budget Sub-Committees WG Documents ALAC Finance and Budget Sub-Committees WG Resources ALAC Finance and Budget Sub-Committees WG Members ALAC Finance and Budget Sub-Committees WG Members ALAC Finance and Budget Sub-Committees WG Monthly Reports ALAC Finance SWG Resources At-Large IRT Process WG Members	Time: 1400 - 1530 UTC     (For the time in various timezones click here)     Adobe Connect Meeting Room: http://icann.adobeconnect.com/alacjanjun2011/     Interpretation Available: Yes (EN, FR, ES - Simultaneous)     How can I participate in this meeting?     Comment est-ce qu'on peut participer à la téléconférence?     ¿Cómo se puede participar en la teleconferencia?					
At-Large IRT Process Meetings and Events At-Large IRT Process WG Monthly Reports	¿Como se puede participar en la teleconterencia ?     Who is on the dial-out list for this call?					
27 October 2009 Transcription of Discussion on Vertical Integration EN At Large Wiki Training Guides Copy of At Large Wiki Training Guides ALAC - NPOC 13-12-2011 Action Items	ALAC Participants: Cheryl Langdon-Orr, Olivier Crepin-Leblond, Gareth Shearman, Sylvia Herlein Leite, Tijani Ben Jemaa, Jean-Jacques Subrenat, Marc Rotenberg, Sandra Hoferichter, Evan Leibovitch, Edmon Chung, Liaisons/Guests: Sebastien Bachollet, Alan Greenberg, Ron Sherwood, Hong Xue, Dev Anand Teelucksingh Apologies: Dave Kissoondoyal, Sergio Salinas Porto, Jarnes Seng, Fatimata Seye Sylla (non ALAC) Absent: Mohamed El Bashir, Carlton Samuels					
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### How to Add a Comment...



# Useful Tabs... (Bookmarks and Watches)

### **Bookmarks**

Go to Add menu item and select Bookmark, a link to this page will be added to the Labels section of your profile. (This allows you to access the page quickly at a later time.)

**Watches** (pages or spaces that you chose to follow) Select Watch in the Tools menu item (You will be notified of changes to these pages via email.)



## Additional Documentation...

More information on working with User Profiles:

http://confluence.atlassian.com/display/CONF34/ Confluence+User%27s+Guide#ConfluenceUser %27sGuide-WorkingwithUserProfiles

More information and documentation exists for Confluence Wiki: <u>http://confluence.atlassian.com/display/DOC/</u> <u>Confluence+Documentation+Home</u>

A User's Guide for Confluence: <u>http://confluence.atlassian.com/display/CONF34/</u> <u>Confluence+User%27s+Guide</u>.



### How can I get involved?





Attend an ICANN meeting In person or virtually Next in Toronto, Oct 2012 Specific sessions for Newcomers

Apply for Fellowship http://www.icann.org/en/fellowships/

# How can I get involved?





Subscribe to News and Policy Updates <a href="http://www.icann.org/en/newsletter/">http://www.icann.org/en/newsletter/</a>

Participate in Public Comments http://icann.org/en/public-comment/

Follow Community Wikis <a href="https://community.icann.org/dashboard.action">https://community.icann.org/dashboard.action</a>

Apply for a Leadership Position <a href="http://nomcom.icann.org">http://nomcom.icann.org</a>

### Thank You





### Questions